

# Application For Employment

# Lueken's Village Foods

1171 Paul Bunyan Dr. NW  
Bemidji, MN 56601 (218) 444-3663

(Please Print)

All qualified applicants will receive consideration without discrimination because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, member or activity in a local commission, disability, sexual orientation, or age, or any other characteristic protected by law.

## Record Information

_____				
Last Name	First Name	Middle Name		
_____				
Address	Street	City	State	Zip Code
_____				
Home Phone _____	Cell Phone _____	Email Address _____		
Telephone Number(s)			Date of Application _____	

## Job Interest

Principal Job Interest \_\_\_\_\_ Secondary Job Interest \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Are you available to work: \_\_\_\_\_ full time \_\_\_\_\_ part time \_\_\_\_\_ shift work \_\_\_\_\_ Weekends only

Are you currently on "lay-off" status and subject to recall? \_\_\_\_\_ yes \_\_\_\_\_ no

How many hours would you prefer to work per week? \_\_\_\_\_

Hours available: Please fill in the times you are available for work each day. **ALL POSITIONS REQUIRE SOME WEEKENDS AND HOLIDAY AVAILABILITY.**

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
From							
To							

If attending a post-secondary school, how many credits are you taking? \_\_\_\_\_

## Personal

Have you ever filled out an application with us before? \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ date

Have you ever been employed with us before? \_\_\_\_\_ yes \_\_\_\_\_ no \_\_\_\_\_ date

If you are under 18 years of age, can you provide proof of your eligibility to work? \_\_\_\_\_ yes \_\_\_\_\_ no

Are you capable of performing, with or without reasonable accommodation, the activities involved in the job or occupation for which you are applying? \_\_\_\_\_ yes \_\_\_\_\_ no

Can you provide papers necessary for lawful employment in the U.S. \_\_\_\_\_ yes \_\_\_\_\_ no

*Proof of citizenship or immigration status will be required upon employment.,*

Have you ever been convicted of a crime within the last 7 years? \_\_\_\_\_ yes \_\_\_\_\_ no

*If yes, explain, Conviction will not necessarily disqualify an applicant from employment.*

\_\_\_\_\_

## Additional Information

### Other Skills and Qualifications

Summarize special job related skills & qualifications acquired from employment or other experience.

---

---

---

## Education

	Name and address of School	Course of Study	Circle Highest Grade /Year Completed	Diploma
Elementary School			1 2 3 4	
Middle School			5 6 7 8	
High School			9 10 11 12	
Undergraduate College			1 2 3 4	
Graduate Professional			1 2 3 4	
Other (Specify)				

Describe any specialized training, apprenticeship, skills and extra-curricular activities:

---

---

---

Describe any honors you have received:

---

---

---

State additional information you feel may be helpful to us in considering your application:

---

---

---

---

---

---

## Employment History

Are you presently employed? \_\_\_\_yes \_\_\_\_no

If yes, may we contact your present employer? \_\_\_\_yes \_\_\_\_no

**PLEASE COMPLETE THE WORK HISTORY SECTION STARTING WITH YOUR PRESENT OR MOST RECENT JOB FIRST.**

<b>Business</b>	<u>Dates Employed</u>		<b>Work Performed</b>
	From	To	
<b>Address</b>			
<b>Telephone Number(s)</b>	<u>Hourly Rate/Salary</u>		
	Starting	Final	
<b>Job Title</b>	<b>Supervisor</b>		
<b>Reason for leaving</b>			

<b>Business</b>	<u>Dates Employed</u>		<b>Work Performed</b>
	From	To	
<b>Address</b>			
<b>Telephone Number(s)</b>	<u>Hourly Rate/Salary</u>		
	Starting	Final	
<b>Job Title</b>	<b>Supervisor</b>		
<b>Reason for leaving</b>			

<b>Business</b>	<u>Dates Employed</u>		<b>Work Performed</b>
	From	To	
<b>Address</b>			
<b>Telephone Number(s)</b>	<u>Hourly Rate/Salary</u>		
	Starting	Final	
<b>Job Title</b>	<b>Supervisor</b>		
<b>Reason for leaving</b>			

<b>Business</b>	<u>Dates Employed</u>		<b>Work Performed</b>
	From	To	
<b>Address</b>			
<b>Telephone Number(s)</b>	<u>Hourly Rate/Salary</u>		
	Starting	Final	
<b>Job Title</b>	<b>Supervisor</b>		
<b>Reason for leaving</b>			

**If you need additional space, please continue on a separate sheet of paper.**

## References

List the names of three persons you are not related to, are not previous employers, and whom you have known at least one year.

Name	Address	Telephone
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Did a store associate recommend you apply at Lueken's? (Please Circle)      YES      NO  
If so, who? \_\_\_\_\_

## Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge the Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

In the event of employment, I understand and acknowledge that drug and alcohol testing may be required according to company policies.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date